

MINUTES

VOLTA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Volta Elementary School Cafeteria
Thursday, August 15, 2019
6:00 P.M.

I.A. Call to Order

President Amanda Dorris called the meeting to order at 6:06 p.m.

B. Roll Call

Board members in attendance were Amanda Dorris, President, Jean Dorris, Vice-President and Darlene Castro, Secretary, constituting a quorum of the Board.

Johnny Leonard, General Manager was also in attendance.

C. Motion was made by Darlene to adopt the minutes of the previous regular meeting, May 2, 2019. Seconded by Jean. Motion carried by a unanimous vote.

D. Motion was made by Darlene to adopt the General Manager and Treasurer Reports presented to the Board. Seconded by Jean. Motion carried by a unanimous vote.

II. Current Business Matters

A. Motion was made by Darlene to adopt the projected budget for fiscal year 2019-2020 prepared and presented by Jean. Seconded by Jean. Motion carried by a unanimous vote.

B. General Manager Johnny Leonard and Board Secretary Darlene updated the Board with the estimate of cost of installation of meters for the commercial connections. Darlene mentioned the District would need to follow the rules and regulations of Proposition 218 which includes a water rate study and a 45-day public hearing notice. Johnny will further research the procedure to change the commercial water service connections to metered service and whether the District will be required to conduct a water rate study.

C. Discussion was made on the possibility of joining California Special Districts Association (CSDA) membership. The Board agreed to decline at the present time but reevaluate this topic again in 6-8 months.

D. Motion was made by Darlene to increase the General Manager's spending limit from \$1,000 to \$3,000 without Board approval. Seconded by Jean. Motion carried by a unanimous vote.

III. PUBLIC COMMENT

None.

IV. Adjournment

President Amanda Dorris adjourned the meeting at 6:32 p.m. The next meeting date will be November 7th, 2019 at 6:00 p.m.

Approved and signed by: 
President

Date: 11-7-19

Volta CSD Final Budget 2018-19
 Volta CSD Proposed Budget 2019-20

	Final Jul '18 - Jun '19	Proposed Jul '19 - Jun '20
<u>Ordinary Income/Expense</u>		
<u>Income</u>		
Sales	\$27,015.00	\$27,415.00
Total income	<u>\$27,015.00</u>	<u>\$27,415.00</u>
<u>Expense</u>		
Bank Service Charge	\$24.00	\$24.00
Computer & Internet Expense	\$99.99	\$110.00
Insurance	\$1,206.00	\$1,220.00
Merced Co. Registrar of Voters	\$33.10	\$0.00
Monthly Service & Testing	\$2,967.00	\$3,000.00
Office supplies	\$1,077.27	\$1,131.13
Postage & Delivery	\$357.30	\$375.17
Printing & Reproduction	\$42.93	\$45.08
Regulatory Fees	\$100.00	\$100.00
Rent	\$322.00	\$338.10
Repairs & Maintenance	\$5,948.44	\$6,245.86
Report Preparation	\$150.00	\$150.00
Telephone	\$951.65	\$999.23
Traveling Expense	\$25.35	\$26.62
Utilities	\$2,940.16	\$3,087.17
Total Expenses	<u>\$16,245.19</u>	<u>\$16,852.36</u>
Net Ordinary Income	<u>\$10,769.81</u>	<u>\$10,562.65</u>
Other Income and Expenses		
Other Income		
Interest income	\$12.15	\$12.76
Total Other Income	<u>\$12.15</u>	<u>\$12.76</u>
Other Expenses		
Other Expense	\$8,500.00	\$8,925.00
Reimbursement	\$40.00	\$40.00
Total Other Expense	<u>\$8,540.00</u>	<u>\$8,965.00</u>
Net Other Income	<u>(\$8,527.85)</u>	<u>(\$8,952.24)</u>
Net Income	\$2,241.96	\$1,610.40